



Kansas City Hospice
& Palliative Care

“Meals that Make a Difference” Hospice House Meal Guidelines

Thank you for providing a meal at the Kansas City Hospice House. Your generous contribution truly makes a difference to the families and friends visiting our facility, as they are going through a very difficult time with a life-limiting illness of a loved one. The following guidelines will assist you and/or your group in planning and preparing meals:

- Please coordinate all meals through Allison Netson or Carrie Coogan, Volunteer Coordinators, at (816) 941-1058 or (816) 941-1095 or anetson@kchospice.org or ccoogan@kchospice.org.
- Please ensure all individuals preparing food adhere to basic health guidelines (wash hands thoroughly, etc.). All individuals entering facility should be free of contagious illnesses.
- Please prepare enough food to serve 30-40 people.
- You and your group should provide all ingredients required for the meal.
- Dinner meals should be ready to serve between 5:30-6:30pm.
- Meals may be prepared in advance or prepared in our dining/kitchen area. You are responsible for staying through the duration of the meal, cleaning any dishes, pans or utensils used in meal preparation.
- Coffee and tea are available to our families 24-hours per day. Your group may choose to provide additional drinks, but it is not necessary.
- Paper products and plastic ware are provided by Hospice House and are stocked in the kitchen cabinets.
- Please let staff know when your meal is ready to be served (go to front desk or nursing stations). They will notify guests and families visiting the House that food is available.
- You are welcome to serve food and eat with our families and guests. Children are also encouraged to assist with meals. Please ensure kids are supervised at all times.
- Please respect the privacy and confidentiality of our patients and their families. No photographs are allowed without prior permission.
- Please limit the size of your group to 12 people. More can be accommodated with prior arrangements made through the Volunteer Coordinators.
- Please remember that our guests are going through a stressful time; your respectful and peaceful consideration of this is greatly appreciated.
- When you arrive at the facility, please sign-in in the volunteer notebook at the front desk.

Enjoy your time spent at the Hospice House and thank you for making a difference!